Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Company Secretary

Sunrays Textile Mills Limited

5th Floor 508 Beaumont Plaza Beaumont Road

Civil Lines Quarters

Karachi

Dear Sir,

Subject: **Request for Hard Copy of Annual Report**

I\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ S/o, D/o, W/o \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ being the registered shareholder of Sunrays Textile Mills Limited Limited with the particulars as mentioned below would be pleased if my name is added in the list of shareholders who opt for delivery of hard copy of the Annual Reports of the Company and would hereby request to send me the annual reports in hard copy form at the registered address as contained in the members register instead of providing the same through CD/DVD/USB as notified by Securities and Exchange Commission of Pakistan (SECP) vide S.R.O. 470(I)/2016 dated May 21, 2016 and approved by the Shareholders in the Annual General Meeting of the Company held on October 27, 2018.

**Particulars**

**Folio No. / CDC/ID No.**

**CNIC/NICOP/Passport No.**

**NTN No.**

**Land Line Telephone No. (if any)**

**Cell No. (if any)**

**Yours truly,**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Shareholder’s Signature**